



## Stepping Stones Funding Proposal

### Stepping Stones-Completion Guidance Notes

#### Section 1

Please provide name of person who will be responsible for managing the project, their contact details and amount of funding required (up to £500)

#### Section 2

What are the objectives of the project and how will the money be spent? Please provide an approximate breakdown separately of any items being purchased and the costings.

#### Section 3

Please tick all those that apply with a brief explanation alongside each.

#### Section 4

If your project will provide participants opportunities to learn, volunteer or gain employment please explain.

#### Section 5

Please sign and date

**Good luck with your application!**

**Please note we're unable to process applications which are incomplete or where answers are unclear, please use a separate sheet if you'd like to clarify any information, please remember to state your name and the section in the application it refers to.**

#### Process

Please submit your completed application to your local BRiC representative.

Applications are considered quarterly by the Gate 1 BRiC Funding Panels (please ask your locality worker for dates).

#### Locality BRiC Representatives

Central Lancs, Lesley Threlfall, 07827 951584, [lesley.threlfall@cgl.org.uk](mailto:lesley.threlfall@cgl.org.uk)

East Lancs, Andy Toynton, 07917 556946, [andy.toynton@cgl.org.uk](mailto:andy.toynton@cgl.org.uk)

North Lancs, Katie Egan, 07741 662171, [katie.egan@cgl.org.uk](mailto:katie.egan@cgl.org.uk)

Please email completed applications to the relevant representative for your locality or post/email to Chrystal Owen-Williams, RRR, St Wilfrid's Building, Fox Street, Preston, PR1 2AB. [admin@redroserecovery.org.uk](mailto:admin@redroserecovery.org.uk)

Please contact RRR Head Office if you any other queries 01772 821440

**Red Rose Recovery reserves the right to alter, amend or refuse an application. Please do not commit to your project until funding formally approved.**